# **Meeting Minutes: BASC Monthly Meeting – Monday, March 27th, 2023, 5:30 pm at the Monkey’s Wrench/HUBS Coop**

**Attendees**: Danny Peters, Vivian Terry, Chad Skaggs, Jacob Hell, Larry Mason, Jamie Miernik, Morgan Andriulli, Dario Gonzalez, Austin Jackson, David Nuttell (new), Bruce Weddendorf (virtual), Garris Bugg (TE) (new)

**NOTE:**  All minutes are in the dropbox: [www.hsvbasc.com](http://www.hsvbasc.com/)

**Meeting Time:** 5:35 pm-7:18 pm

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**Announcements:**

1. **February meeting minutes** were approved. Stored in [www.hsvbasc.com](http://www.hsvbasc.com/)
2. **Next Meeting:** Monday, April 24th, 2023 at the Monkey’s Wrench/HUBS Coop
3. **This month’s cycling Community events:**

**April: Enjoy Spring on a bike (before the Alabama heat kicks in)**

* April 14th- Bikes and Brews <https://fb.me/e/HMXM1NlV>
* Huntsville City Public Input Session: Multimodal Safety Action Plan: <https://www.huntsvilleal.gov/city-calendar/list/>
  + April 18th- @ 5:30-7:30 PM - First Baptist Church - (Life Center auditorium)
  + April 19th- @ 5:30-7:30 PM - North Huntsville Public Library (Community Room)
  + April 20th- @ 5:30-7:30 PM - Morris Elementary School (Middle School Cafetorium)
* April 20th- Meet HUBS Coop at Adtran Earth Day TBD
* April 23rd - Bike Tune-up with HUBS at **Earth Day at the Orion** <https://www.theorionhuntsville.com/events/detail/earth-day-at-the-orion>
* April 27th- HUBS Coop- Maintenance 101 class (12 slots) <https://fb.me/e/2qTDi07Md>

**May is National Bike Month:** <https://bikeleague.org/events/bike-month/dates-events/>

* May 3rd- National Bike & Roll to School Day (Check if your school is participating)
* May 5th- **Bikes & Brews** and a bit of history: <https://fb.me/e/24iYtUxID>
* May 6th- Annual Huntsville **Mayor’s Bike Ride** @ 10:30am: <https://www.huntsvilleal.gov/city-calendar-event/14th-annual-mayors-bike-ride/>
* May 8th-12th- **Huntsville Bus and Bike week**: Free Huntsville bus ride if you bring a bike
* May 15th-21st- National Bike to Work Week
* May 19th- National Ride your Bike to Work Day
  + @ 6:45am- **Huntsville local-led** **Bike Ride** to Redstone Arsenal for work (meet at Star Market)
  + TBD- Bikes and Brews (for National Bike Month Special)
* May 23rd - Tour d’Arsenal ride @ 5pm: <https://www.bikehuntsville.com/bike-huntsville/riding-in/on-the-arsenal/>
* May 26th-29th- **2023 UCI Para-Cycling World Cup**: Sign up now to be a volunteer: [https://cummingsresearchpark.com/huntsvilleparaworldcup/](https://cummingsresearchpark.com/huntsvilleparaworldcup/?fbclid=IwAR0p3MAD0mqZJwHsIy3sBGC3G9Ipm7oB-5YkKiRJiOZBYukkmM2wVHbiSFI)

**Section I. City Reports:** Past updates in excel sheet “BASC Projects\_Actions Summary” in [**hsvbasc.com → Minutes and Documents**](https://www.hsvbasc.com/owncloud/index.php/s/N2f7bzZEYm9zPR1)

**A: Planning:** **Email update from Jo Beth (3/27)**

**Planning Status: Updates below.** Grants, bike/ped infrastructure updates, planning public events, etc.

| Title of Report | Purpose | Current Status (as of the latest monthly meeting) | Action |
| --- | --- | --- | --- |
| Free Transit ride if you bring your bike | Reach out to the City to give citizens a free bus ride if they bring their bike. | Huntsville Transit will provide Free rides if you bring a bike to the bus from May 8th-12th. |  |
| USDOT funding for Holmes Ave. Complete Streets | Funding for Holmes Avenue Complete Streets Corridor Project. | (3/27) BASC recommended 3 candidates to the city's Vision Zero Task force and will support the City's Vision Zero Planning effort of a Multimodal Safety Action Plan. |  |

1. **Planning Bike/Ped Reports: Updates below.**

| Title of Report | Purpose | Current Status (as of the latest monthly meeting) | Action |
| --- | --- | --- | --- |
| See and Be Seen Reporting tool | Allows the City to count-up The number of bike “near-miss” incidents and website views. This can be used to view the increase of biking interest and “near-miss” incidents in Huntsville. https://www.bikehuntsville.com/bike-huntsville/make-a-report-or-request/ | Reiterated that the See and Be Seen Huntsville website is still online and being operated by the city's Communications group. Only the Reporting tool on this website is not working and is showing a 404 error. BASC is recommending and actively suggesting a workaround.  <https://www.bikehuntsville.com/> |  |
| Bike Parking/Signage Enforcement | Bike infrastructure such as bike racks be added to property (city, businesses, etc) is needed in order to make it more accessible to use bicycles as a form of transportation (just like cars as a mode of transportation)  Huntsville has a policy regarding bicycle parking:<https://library.municode.com/al/huntsville/codes/code_of_ordinances?nodeId=COOR_APXAZOOR_ART76BIPARE> | (3/30) Ben Payment contact by email to city TE and Planning about Lincoln Mill's bike parking situation. Should have bike parking according to city policy. | Action: City to provide timeline |

**B: Traffic Engineering:** Garris Bugg

1. **TE Status:** Grants, bike/ped infrastructure updates, etc: **No updates.**
2. **TE Bike/Ped Reports: Updates below.**

| Title of Report | Purpose | Current Status (as of the latest monthly meeting) | Action |
| --- | --- | --- | --- |
| **Bike signals Report** | Can bike count data can be collected and reviewed by BASC based on the number of times the spragins bicycle signals are triggered? This also applies to other bike specific road signals (specific road sensors, oblong diamonds, which can supposedly differentiate might have data as well?) | Update on if a bike report can be generated from triggered bicycle signals at Spragins and 5 points intersection? TE does not have COM (recording capabilities) at this time, but can be capability later.  There was some discussion of how the loop detection works. There could be issues with the loop detection due to weight or conductive material of the bike. |  |

**C: Huntsville Police Department: No updates**

1. **HPD Status:** training, bike/ped awareness, etc**. No updates**
2. **HPD Bike/Ped Reports: No updates**

| Title of Report | Purpose | Current Status (as of the latest monthly meeting) | Action |
| --- | --- | --- | --- |
|  |  |  |  |

**D. Community Concerns: Updates below.**

1. **SeeClickFix.com:** A couple of seeclickfix.com tickets were brought up during the meeting, check out the Excel sheet “BASC Projects\_Actions Summary” in [**hsvbasc.com → Minutes and Documents**](https://www.hsvbasc.com/owncloud/index.php/s/N2f7bzZEYm9zPR1)
   1. #13900975: This didn’t have a response since January 2023. There could be an issue with the loop detection due to weight or conductive material of the bike. <https://seeclickfix.com/issues/13900975-traffic-signal>
   2. # 14266744: Discussed this new one with TE. Ticket has been closed with a requirement to follow-up with HPD*:* [*https://seeclickfix.com/web\_portal/536ne61tUkLvo5MSUWwKfSZY/issues/14266744*](https://seeclickfix.com/web_portal/536ne61tUkLvo5MSUWwKfSZY/issues/14266744)
2. **Others: Brought up by other methods, emails, in meetings, etc.**
   1. **David Nuttel’s personal map update:** Personal project to overlay the missing gaps between the Huntsville Bike Routes and greenways/greenlinks. Given that David has biked EVERY Huntsville city road, he would like to add recommendations for minor changes to routes and stop/yield signs to improve safety and efficiency. BASC discussed that the city’s Planning department may find this helpful because of the Planning group’s pursuit of an updated bike route with the consultant group, ALTA. David will reach out for help from BASC.
   2. **Certain Roads**

| Title of Report | Purpose | Current Status (as of the latest monthly meeting) | Action |
| --- | --- | --- | --- |
| **Oakwood bike lanes** | This was a planned road diet and installation of bike lane. Citizens had concerns that the current repaving (BASC email: Repaving of Oakwood with the addition of bicycle lanes)  Reference to BigPicture Huntsville:<https://bigpicturehuntsville.com/places/five-points-northeast-huntsville-small-area-plan/> | Bike Lanes is the plan (still), Public Works is the lead but communicates with TE because TE makes the design. Public Works does resurfacing contracts specifically. BASC will continue to ask questions through TE. |  |

**Section II: Monthly Agenda Topics**

1. **May Bike Month Activities**: **Updates below.** Tons of discussion about the city’s plans and BASC’s plans for May National Bike Month. All the bike events that BASC is supporting and leading are listed in Section 1 of the minutes and will be posted on the BASC Facebook page (potentially the Bike Commuters of Huntsville FB). Below are the additional discussion and actions. Refer back to “BASC Projects\_Actions Summary” in [**hsvbasc.com → Minutes and Documents**](https://www.hsvbasc.com/owncloud/index.php/s/N2f7bzZEYm9zPR1)

| Title of Goal | POC | Purpose/Goal | Current Status (as of the latest monthly meeting) |
| --- | --- | --- | --- |
| **Bike to school: Chapman School** | Jacob, Chad, Jamie, Anthony | Once Oakwood bike lanes are installed, want to plan a bike to school day to Chapman school with parents and kids | Jacob spoke with Lynn. Lynn, Julia, and parents will coordinate further. There are no plans or logistics on a planned bike ride to Chapman at this time. Note May 24th is the last day of school.  Another idea was School streets for Autumn timeframe:<https://nacto.org/publication/streets-for-pandemic-response-recovery/emerging-street-strategies/school-streets/> |
| **Encourage bike to work week and Mayor's bike ride** | Danny, Jamie, Larry | Encourage bicycle safety awareness from BASC during May bike Month, Bike to work week, and to any Huntsville communications (flyers, etc).  BASC to be at Mayor's Bike ride and have HSV communications to note that on.  Goal to have something by bike month which is May. | At the BASC meeting, BASC discussed all the April and May bike events that are listed in the March monthly minutes, Section 1. This list will be communicated out on the BASC Facebook and hopefully the city's See and Be Seen website<https://www.bikehuntsville.com/> , which is updated by the city's communication group.  Action: Anyone can lead a bike ride to work the week of May 15th-21st, just encouraged to post your bike ride on social media like Facebook.  Mayor's bike Ride Section:  BASC dispensed Mayor's Bike Ride vendor forms to bike shops by deadline of April 1st.  Action: BASC will be provided with City Flyers to post around the city, such as bike shops and where BASC members find fit. Jamie's Flyer Tip: get two flyers and tape them back to back. Then hang up on the inside window of the shop, allowing people to see the flyer from both side.  Action:Jamie would like to make an announcement on WLRH about bike month. Waiting on the City's Flyer to communicate coordinated information and give people a single source reference.  Action: HUBS will have a bike raffle for one adult and one kid bike during Mayor's bike ride event. The winner will be announced about half an hour when the bike ride is finished.  Bruce supports a bike ride after the Mayor's a bike ride by having the Salty Nut Open earlier (~11am) TBD.  Action: Vivian will follow-up with Bruce to confirm Mayor's bike ride time as this was asked at the BASC meeting. From vendor's form, event begins at 10:30am and ends at 12:30pm.  Action: BASC would like to plan to lead a bike ride from the Mayor's Bike ride to the Salty Nut Brewery afterwards. |
| **Free Transit ride if you bring your bike** | James, Danny | Reach out to City to give citizens a free bus ride if they bring their bike. Discussed that this could be around bike to work week, May 15th-21st, bike to work day is May 19th. | Huntsville Transit will provide Free rides if you bring a bike to the bus from May 8th-12th. |

1. **Dario’s Crash Report Overview:**

| Title of Report | Purpose | Current Status (as of the latest monthly meeting) | Action |
| --- | --- | --- | --- |
| **Revise 2015 Crash Data Report (HPD)** | Dario is working on a draft report on crash data from 2015 to present. | Dario had given a brief overview of his analysis on the Huntsville Bike/Ped Crash data that used pedbikeinfo.org, ALDOT, and additional information that Jo Beth provided at the last presentation in 2022. This analysis would be able to suppor the city's Multimodal Safety Action plan. | Action: BASC to review presentation and provide comments/questions by April 11th. One comment was to add sources to each of the slides. At the April BASC meeting, BASC will vote as a BASC supported crash report and to vote to where this presentation is to be forwarded. BASC voting members list is in the hsvbasc.com --> Minutes and Documents folder. |

**Section III: Action Item Review:** Discussed all in Previous sections: Past updates in excel sheet “BASC Projects\_Actions Summary” in [**hsvbasc.com → Minutes and Documents**](https://www.hsvbasc.com/owncloud/index.php/s/N2f7bzZEYm9zPR1)

| Title of Report | Purpose | Current Status (as of the latest monthly meeting) | Action |
| --- | --- | --- | --- |
| **Bradford** | Concerns about Bradford as described on SeeClickFix ticket #13935917: :<https://seeclickfix.com/web_portal/536ne61tUkLvo5MSUWwKfSZY/issues/13935917?fbclid=IwAR20ZwsAYTEfYDRLzrHTDMzRnoQq00MPcXA-Cm7n_-D0ITypCjQjUqdIPOk> | Voted to close at March BASC meeting |  |

**BASC Resource List:**

Official date adoption of document: XXXXXX DRAFT (11/27/22) Printed for Nov. 2022 BASC monthly meeting

1. Becoming a BASC member:

* Complete BASC membership questionnaire (ask a BASC member about this)
* Locate BASC documents, minutes, and bylaws storage: https://www.hsvbasc.com/
  + Add yourself to the BASC email distribution list for discussion and announcements: hsvbasc.com→ “ListServ” (will need to be approved by BASC member)
  + Don't want to use email to communicate? Post in Discord (ask BASC member for access)
* Be aware of City of Huntsville department functions: https://www.huntsvilleal.gov/

2. As a citizen:

* Follow BASC Facebook for discussion and announcements: https://www.facebook.com/groups/1366468327053612
* Reference “How to bike safely” resources: Example: https://www.bikeleague.org/ridesmartvideos
* Know the biking laws of Alabama: Print bike/motorist safety guide and AL codes "How we share the road\_AL code" located in https://www.hsvbasc.com/ and”Minutes and Documents"
* Report bike/ped related road issues on Huntsville's "See Click Fix" website: https://seeclickfix.com/huntsville
  + Clean a greenway path, sidewalk, bike lane or add a bike signal at a traffic light to change it on your bike ride
* Checkout Huntsville's See and Bee Seen website:
  + https://www.huntsvilleal.gov/residents/streets/bicycling/
* Post Videos/photos of bike incidents to BASC Facebook group in order to reference in "SeeClickfix.com" tickets: https://www.facebook.com/groups/1366468327053612
* Learn about Ped/Bike infrastructure standards on NACTO: https://nacto.org/programs/#all-programs